



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
Hearings for Special Actions regarding Students: 4:00 p.m.
REGULAR MEETING - 7:00 p.m.**

September 19, 2013 - Regular Meeting

Invocation (Mrs. McKinnon)

Pledge of Allegiance

Call to Order

1. Attendance

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Johnna McKinnon, District 4; Lisa Graham, District 5; and Superintendent Charlie Van Zant.

Consent Agenda

Superintendent

2. C-1 Minutes of Workshop on August 12, 2013, and Regular Meeting on August 15, 2013

Attachment: Aug 12 Workshop Minutes.pdf

Attachment: Aug 15 Regular Mtg Minutes.pdf

Deputy Superintendent

3. C-2 Proposed Allocation Changes for 2013-2014

Attachment: Allocation Summary -September 19, 2013.pdf

4. C-4 District Technology Plan July 2013 - June 2016

Attachment: 2013-16 DISTRICT TECH PLAN FINALIZED 090313.pdf

Human Resources

5. C-5 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 9-19-13.pdf

6. C-6 Affiliation Agreement with National University

Attachment: National University Agreement 9-19-13.pdf

Instruction

7. C-7 Overnight Travel

Attachment: septemberboardbackup1.pdf

8. C-8 Student Travel

Attachment: September 2013 - Student Travel.pdf

9. C-9 Safety and Education Articulation Agreement between the School Board of Clay County and the Green Cove Springs Police Department

Attachment: GCSPD SEAA.pdf

10. C-10 Safety and Education Articulation Agreement between the School Board of Clay County and the Orange Park Police Department

Attachment: OPPD SEAA.pdf

11. C-11 Interagency Agreement for Cost Sharing Expenses between the School Board of Clay County and Clay Behavioral Health Center

Attachment: CBHC Cost Sharing.pdf

12. C-12 Out-of-State Travel for Donna Wethington and Kathy Schofield October 15-18, 2013

13. C-13 Partnership Agreement between the School Board of Clay County, Healthy Schools Foundation and the Clay County Health Department

Attachment: CCHD Vaccination Program.pdf

14. C-14 Renew Robin Vail, Ph.D. contract 2013-14.

Attachment: SEDNET Dr Vail 2013 2014.pdf

15. C-15 SEDNET out of state travel.

Business Affairs

16. C-16 Monthly Property Report - August, 2013 -

Furniture/Equipment

Attachment: Furniture-Equipment Report-August, 13.pdf

17. C-17 Monthly Property Report - August, 2013 - AV Materials

Attachment: Audiovisual Report-August, 13.pdf

18. C-18 Monthly Property Report - August, 2013 - Software

Attachment: Software Report-August, 13.pdf

19. C-19 Monthly Property Report - August, 2013 - Vehicles

Attachment: Vehicles Report-August, 13.pdf

20. C-20 Deletion of Certain Items Report - September, 2013

Attachment: Deletion Report-September, 13.pdf

Attachment: Deletion Report (Attachment)-September, 13.pdf

21. C-21 Budget Amendments for the Month of June 2013

Attachment: AGENDA-impact stmt.pdf

Attachment: June Budget Amendments.pdf

22. C-22 Bid to Be Awarded September 2013

23. C-23 Warrants and Vouchers for August, 2013

Attachment: Warrants & Vouchers August, 2013.pdf

Support Services

24. C-24 Final Completion of Orange Park Elementary School Panelboard Replacement

Attachment: Final Completion OPE Panelboard Replacement.pdf

25. C-25 Final Completion of W. E. Cherry Elementary School Panelboard/Switchgear Replacement

Attachment: Final Completion WEC Panelboard.Switchgear Replacement.pdf

26. C-26 Final Completion of Clay High School Roof Replacement Building 8

Attachment: [Final Completion CHS Roof Replacement Bldg. 8.pdf](#)

[27. C-27 Final Completion of Bannerman Learning Center Roof Replacement Buildings 1 & 2](#)

Attachment: [Final Completion BLC Roof Replacement Bldgs. 1 & 2.pdf](#)

[28. C-28 Final Completion of Keystone Heights High School Renovation Building 1](#)

Attachment: [Final Completion KHHS Renovation Bldg. 1.pdf](#)

[29. C-29 Additive Change Order #6 \(Direct Purchasing\) for Keystone Heights High School Renovation Building 1](#)

Attachment: [CO 6 KHHS Renovation Bldg. 1.pdf](#)

[30. C-30 Substantial Completion of Ridgeview High School Fire Alarm Replacement](#)

Attachment: [Sub Completion, RHS Fire Alarm Replacement.pdf](#)

[31. C-31 Final Completion of Orange Park High School Chiller Replacement Building 12](#)

Attachment: [Final Completion, OPH Chiller Replacement.pdf](#)

[32. C-32 Final Completion of Lake Asbury Elementary School HVAC Replacement Buildings 1, 2 & 3](#)

Attachment: [Final Completion, LAE HVAC Replacement.pdf](#)

[33. C-33 Final Completion of Tynes Elementary School Roof Replacement Building 1](#)

Attachment: [Final Completion, TES Roof Replacement.pdf](#)

[34. C-34 Final Completion of Green Cove Springs Junior High School Roof Replacement Buildings 1 & 3](#)

Attachment: [Final Completion, GCJ Roof Replacement.pdf](#)

[35. C-35 Substantial and Final Completion of Ridgeview High School Roof Replacement Building 1](#)

Attachment: [Sub Completion, RHS Roof Replacement.pdf](#)

Attachment: [Final Completion, RHS Roof Replacement.pdf](#)

36. C-36 Substantial Completion of Ridgeview High School Cafeteria Expansion, Phase II

Attachment: Sub Completion, RHS Cafe Exp Ph II.pdf

37. C-37 Additive Change Order #7 for Ridgeview High School Cafeteria Expansion Phase II

Attachment: CO 7, RHS Cafe Exp Ph II.pdf

38. C-38 Additive Change Order #6 (Direct Purchasing) for Ridgeview High School Cafeteria Expansion Phase II

Attachment: CO 6, RHS Cafe Exp Ph II.pdf

39. C-39 Additive Change Order #3 (Direct Purchasing) for Green Cove Springs Junior High School Roof Replacement Buildings 1 & 3

Attachment: CO 3, GCJ Roof Replacement.pdf

40. C-40 Additive Change Order #4 for Orange Park High School Chiller Replacement, Building 12

Attachment: CO 4, OPH Chiller Replacement.pdf

41. C-41 Additive Change Order #3 (Direct Purchasing) for Orange Park High School Chiller Replacement Building 12

Attachment: CO 3, OPH Chiller Replacement.pdf

42. C-42 Additive Change Order #3 (Direct Purchasing) for Ridgeview High School Fire Alarm Replacement

Attachment: CO 3, RHS Fire Alarm.pdf

43. C-43 Additive Change Order #1 for Ridgeview High School Roof Replacement Building 1

Attachment: CO 1, RHS Roof Replacement.pdf

44. C-44 Pre-Qualification of Contractors

Attachment: Contractor List 9,19,13.pdf

Adoption of Consent Agenda

45. Adoption of Consent Agenda

Motions:

Approve the Consent Agenda with the exception of Consent Item C-3 that was moved to the Discussion agenda. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Johnna McKinnon	- Aye
Carol Studdard	- Aye

Recognitions and Awards

46. DoDEA Educational Partnership Grant Award - Donna Wethington

Minutes: Donna Wethington, Supervisor of Student Services, announced that the school district has been awarded a \$2.5 million dollar grant through the Department of Defense to support the social and emotional health and academic success of our military connected students. This is the third DOD grant the district has received.

Presenters

47. Art Enrichment Program of Clay County - Lori Butler

Minutes: Ms. Butler administers the Art Enrichment Program in the school district. She spoke about opportunities for volunteers to help provide art appreciation and enrichment instruction in the schools. Orientation and training classes are provided for volunteers.

Scheduled Citizen Requests

48. Stacy Furlong - Clay Virtual student regarding honors classes

Minutes: Miss Furlong was not present.

Discussion Agenda

Superintendent

49. D-1 Superintendent's Update

Minutes:

Superintendent Van Zant announced the following:

- Toni Boselli and his company, Healthy Schools, LLC, will be providing free flu vaccines to every Clay County student the week of November 4-8. Students will need a signed parental consent form.
- The next Regular School Board meeting was moved to Tuesday, October 15, 2013.
- The district's Health Fair is October 18, 2013. Tony Boselli will kick off the health walk at 8:30 a.m.

William Donaghy, an Oakleaf High School student in the Plant Biotechnology Academy, will be competing as a Finalist at the National FFA (Future Farmers of America) Convention. He recited the FFA Creed for the School Board.

A video, prepared by Public Relations Officer Gavin Rollins, was viewed by all showing recent student events and happenings in the school district.

School Board Members

50. D-2 Public Hearing on amendments to School Board Policy 6GX-10-2.03, Human Resources - Position Availability (Item submitted by Mrs. Kerekes)

Attachment: 2.03 Position Availability (Kerekes) 9-19-13.pdf

Minutes:

Chairman Studdard opened the Public Hearing for comments.

The following individuals spoke in opposition of the proposed policy: Brenda Kicsak, Denise Adams, and Toni McCabe. Superintendent Van Zant stated his recommendation to not approve the policy.

The Public Hearing was closed.

Motions:

Motion to approve the policy as advertised. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Nay

Carol Studdard - Aye

Deputy Superintendent

51. C-3 Contract with Synovia Solutions for GPS Software (Item pulled by Mrs. Studdard)

Attachment: Proposal with Synovia Solutions.pdf

Minutes:

Chairman Studdard announced that she had asked for this item to be pulled to allow for Board discussion.

The following individuals from the audience spoke against approval of the GPS Contract: Kelly Griffis, Sandy Goldman, Linda Turner, Keith Nichols, and Rebecca Smith

Motion was made by Ms. Graham to approve, and Mrs. McKinnon seconded the motion for discussion purposes. Lengthy Board discussion ensued.

Robert Waremburg, Director of Transportation, explained the advantages of using the GPS system for safety, accountability, efficiency, and cost-saving measures.

When asked for his opinion, Dr. Copeland expressed some concern about the interest rate that would be charged over the 5-year lease period in light of the district's current financial situation.

Following discussion, Ms. Graham withdrew the motion for approval, and the item died for lack of a new motion.

Human Resources

52. D-3 Human Resources Special Action A

Attachment: HR Special Action A 9 19
13.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

53. D-4 Human Resources Special Action B

Attachment: HR Special Action B 9 19
13.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Lisa Graham

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

54. D-5 Human Resources Special Action C

Attachment: 9-19-13 HR Special Action
C.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Johnna McKinnon
Second: Janice Kerekes
Tina Bullock - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Johnna McKinnon - Aye
Carol Studdard - Aye

Instruction

55. D-6 Public Hearing to approve as advertised, 2013-2014 Student Progression Plan

Attachment: Student Progression Plan 2013-2014.pdf

Attachment: Student Progression Plan Summary of Changes.pdf

Minutes:

Chairman Studdard opened the Public Hearing for comments. Being no one present to speak to the item, the Public Hearing was closed.

Motions:

Approve 2013-2014 Student Progression Plan - PASS

Vote Results

Motion: Lisa Graham
Second: Janice Kerekes
Tina Bullock - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Johnna McKinnon - Aye
Carol Studdard - Aye

Business Affairs

56. D-7 Superintendent's Annual Financial Report for the FYE 6-30-2013

Attachment: AFR ESE 348.pdf

Minutes:

Dr. George Copeland, explained the challenges of decreased revenues and increased expenditures impacting the district's fund balance at June 30, 2013. He also commented on the increase in the required district FRS contribution amount that will impact the district's recovery time. During 2012-13 and 2013-14, 88% of the budget goes towards payroll and employee benefits. Dr. Copeland stated that the district needs to try and get this down to around 80-82%. In compliance with Florida Statutes, the superintendent will transmit a letter of the Commissioner of Education advising them of the district's financial status and recovery plan.

Motions:

Approve Annual Financial Report for the period of July 1, 2012 through June 30, 2013, as presented. - PASS

Vote Results

Motion: Lisa Graham

Second: Johnna McKinnon

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Support Services

57. D-8 Schematic/Preliminary/Final (Phase I, II & III) Plans and Specifications for Middleburg Elementary School Renovation/Remodel Building 7

Attachment: 9-19-13 MBE Bldg 7 Board Presentation.pdf

Minutes:

Jim Connell, Assistant Superintendent for Support Services, introduced two architects who were present on behalf of Harvard Jolly, Bobby Cresap and Datta Sonavadeker. Mr. Connell briefly reviewed the schematic with architectural drawings. This renovation at Middleburg Elementary School is the largest in this year's Capital Projects Plan. Middleburg has a current capacity of 671 and at completion capacity will increase to 1278.

Motions:

Approve the Plans and Specifications. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Presentations from the Audience

58. Speakers from the Audience

Minutes:

Renna Lee Paiva spoke on behalf of CCEA regarding use of the district's email system.

Linda Turner spoke about the pay scale for School Nurses.

Keith Nichols spoke about comments made at the last Board meeting.

Cheryl McDavitt spoke about the district's insert, *School News*, in the Clay Today newspaper.

Superintendent's Requests

59. Comments

Minutes:

Superintendent Van Zant reminded everyone that the next two School Board meetings will be held on Tuesdays:

- October Regular meeting moved to **Tuesday, October 15, 2013**, due to the Health Fair.
- November Regular meeting is moved to coincide with the required Organization meeting that is set by Statute - this year on **Tuesday, November 19,**

2013.

School Board's Requests

60. **Comments**

Minutes:

Mrs. Bullock commented that she had visited the new cadet program at Keystone Heights High School and found it very impressive and informative.

Mrs. Kerekes commented that she had attended the VyStar ribbon cutting ceremony at Orange Park High School and was very impressed with the Academy. She noted that she is glad the Academies are expanding.

Mrs. Studdard had served as a judge to select student artwork for the Clay branch of St. Vincent's Hospital. Each quarter 11 pieces of student art will be displayed in the Emergency Room. Mrs. Studdard announced the Master Board training was very successful. Three more 4-hour sessions will be held in the district. The first was scheduled for November 12, 2013, time to be determined as 3:00-7:00 p.m. or 4:00-8:00 p.m. The training will take place in the County Office Pre-Employment Room in Green Cove Springs.

Attorney's Requests (There were none.)

Adjournment (9:45 p.m.)

Superintendent

Chairman